



Dear Conference delegate,

2012 Imagine the World Public Libraries Conference to be held in beautiful Port Stephens is fast approaching.

The conference will be hosted by Shoal Bay Resort and Spa with all conference and accommodation facilities being provided in the one location. All registrations and accommodation bookings are being handled by the Port Stephens Visitor Information Centre.

The conference package includes three nights accommodation, Tuesday evening welcome function, two full days conference package (morning tea, lunch, afternoon tea) and Thursday evening Conference Dinner including beverages.

Shoal Bay Resort and Spa has a diverse range of studio, one, two and three bedroom apartments for you to enjoy. Package prices start with the studio rooms located at the rear of the resort which can accommodate up to 4 people.

Below please find a list of accommodation by room type which confirms the Conference Package price per person based on Single / Twin / Triple / Quad share and the maximum number of guests per room.

A "non delegate" price is also listed and includes accommodation only.

Example: 3 delegates attending with a non delegate sharing one room would require a quad share room. See below for the corresponding quad share prices. (Two bedroom Bayview Apartment – max 4 people – Earlybird delegate rate is \$638.00 per person & Non delegate rate is \$215.00)

SINGLE – One person occupying the room / apartment

TWIN SHARE – Two people sharing the room / apartment

TRIPLE SHARE – Three people sharing the room / apartment

QUAD SHARE – Four people sharing the room / apartment

**Conference Package (prices are per person)**

**EARLYBIRD RATES**

(Register by 24<sup>th</sup> April 2012)

**STANDARD RATES**

(Register 25<sup>th</sup> April – 22<sup>nd</sup> June 2012)

**NON DELEGATES**

Zenith Studio Room (max 4 people)

Single \$ 763.00  
Twin \$ 613.00  
Triple \$ 563.00  
Quad \$ 538.00

\$ 813.00  
\$ 648.00  
\$ 593.00  
\$ 568.00

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\$200.00  
\$145.00  
\$120.00

Poolview Studio Room (max 3 people)

Single \$ 793.00  
Twin \$ 628.00  
Triple \$ 573.00

\$ 843.00  
\$ 663.00  
\$ 603.00

-----  
\$215.00  
\$155.00

One bedroom Executive Apartment (max 2 people)

Single \$ 853.00  
Twin \$ 658.00

\$ 903.00  
\$ 693.00

-----  
\$245.00

One bedroom Waterview Apartment (max 2 people)

Single \$ 913.00  
Twin \$ 688.00

\$ 963.00  
\$ 723.00

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\$275.00

One bedroom Beachfront Apartment (max 2 people)

Single \$1033.00  
Twin \$ 748.00

\$1083.00  
\$ 783.00

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\$335.00

Two bedroom Executive Apartment (max 3 people)

Single \$1033.00  
Twin \$ 748.00  
Triple \$ 653.00

\$1083.00  
\$ 783.00  
\$ 683.00

-----  
\$335.00  
\$235.00

Two bedroom Waterview Apartment (max 3 people)

Single \$1093.00  
Twin \$ 778.00  
Triple \$ 673.00

\$1143.00  
\$ 813.00  
\$ 703.00

-----  
\$365.00  
\$255.00

Two bedroom Bayview Apartment (max 4 people)

Single \$1153.00  
Twin \$ 808.00  
Triple \$ 693.00  
Quad \$ 638.00

\$1203.00  
\$ 843.00  
\$ 723.00  
\$ 663.00

-----  
\$395.00  
\$275.00  
\$215.00

Three bedroom Bayview Apartment (max 5 people)

Single \$1588.00  
Twin \$1028.00  
Triple \$ 838.00  
Quad \$ 748.00  
Five \$ 688.00

\$1653.00  
\$1068.00  
\$ 873.00  
\$ 778.00  
\$ 718.00

-----  
\$620.00  
\$425.00  
\$330.00  
\$270.00

**\*\* Please note all pricing is subject to availability.**

**Sold out**

**Sold out**

***Upon receiving your completed registration form room requests will be allocated subject to availability so please book early!  
A full buffet breakfast option is listed on the accompanying registration form.***

We understand that some delegates may wish to take advantage of the great conference rates on offer from Shoal Bay Resort and Spa and extend their stay. Please note this on your registration form and we will contact you with more details.

Wednesday evening is free for you to enjoy our local attractions and cuisine. Two dinner options have been organised for your convenience:

- Moonshadow Twilight 3 hour dinner cruise featuring a buffet dinner and live entertainment. Enjoy a cocktail whilst cruising the crystal clear waters of Port Stephens. Return coach transfers included  
COST per person \$80.00
- The famous Rock Lobster Restaurant situated at d'Albora Marina in Nelson Bay. A well known restaurant famous for its fresh seafood and a la carte menu. Return coach transfers included  
COST per person \$76.00

*Please note: The prices quoted above are subject to change pending final numbers of guests attending.*

Day packages have also been made available for those delegates with limited time who wish to attend either Wednesday or Thursday. Please refer to your conference program for more information.

The conference package for each day comprises full participation in the program for that day including morning tea, lunch and afternoon tea.

**Deposits and Cancellation fees:**

A 50% deposit (of your total booking) is required with your completed registration form to confirm your reservation. Payment can be made with credit card, cheque or direct deposit. Balance payments will be due no later than Friday 22<sup>nd</sup> June, 2012. A confirmation email will be sent to you advising your total booking cost less deposit paid.

Cancellation fees apply to all payments as follows:

DEPOSIT	10% of deposit up to 90 days prior
DEPOSIT	Inside 90 days Non refundable
BALANCE	30 days prior to Conference – Non refundable

Please Note: Forms must be downloaded for completion and returned to Port Stephens Visitor Information Centre via Fax / Email or Post.

Ph: 02 4980 6900 Fax No: 02 4984 1855

Email: [sales@portstephens.org.au](mailto:sales@portstephens.org.au)

PO Box 435, Nelson Bay NSW 2315



**CONFERENCE**  
24-26 JULY • 2012  
PUBLIC LIBRARIES  
NEW SOUTH WALES

**Delegates Details**

Council:.....Contact Name:.....

Council Address:.....

Phone:.....Mobile:.....

Email address:.....

*Please complete one registration form per room, listing all attending delegates separately (all delegates sharing the room) for registration purposes.*

*\*\* If there are non-delegates sharing your room please advise below.*

**DELEGATES ATTENDING:**

Title:.....First Name.....Surname:.....

Title:.....First Name.....Surname:.....

Title:.....First Name:.....Surname:.....

Title:.....First Name:.....Surname:.....

Title:.....First Name:.....Surname:.....

Title:.....First Name:.....Surname:.....

**Non delegates sharing this room:** YES / NO      Total number of guests in room:.....

**Special Requirements** e.g. diet, access etc .....

.....

.....

.....

**Do you require additional accommodation pre or post conference:** YES / NO      (Please list details below)

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## Registration

For all room types / pricing information please refer to the information sheet accompanying this form.

Please indicate requirements for both delegates and non delegates

(Non delegates may only attend the optional dinners and the Thursday Evening Conference Dinner)

Please Tick	<b>Full Registration – Early Bird (book by 24<sup>th</sup> April 2012)</b>	Sub Total
<input type="checkbox"/>	Includes - 3 nights accommodation in the room type of your choice (prices subject to availability) - Tuesday evening welcome function - 2 full days conference package including morning tea, lunch and afternoon tea - Thursday evening Conference Dinner including beverages  Room type requested:.....  Cost per delegate:.....number of delegates..... Cost per non delegate:.....number of non delegates.....	\$ \$
	<b>Full Registration – Standard (bookings received 25<sup>th</sup> April – 22<sup>nd</sup> June, 2012)</b>	Sub Total
<input type="checkbox"/>	Inclusions as above  Room type requested:.....  Cost per delegate:.....number of delegates..... Cost per non delegate:.....number of non delegates..... <i>Please Note: No registrations will be accepted after the closing date of Friday 22<sup>nd</sup> June, 2012</i>	\$ \$
	<b>Optional – Please tick if you would like to include any of the following</b>	Sub Total
<input type="checkbox"/>	Buffet Breakfast for 3 days \$60.00pp x no: of guests _____	\$
<input type="checkbox"/>	Rock Lobster 3 course meal with transfers - \$76.00pp x no: of guests _____	\$
<input type="checkbox"/>	Moonshadow Dinner Cruise with transfers - \$80.00pp x no: of guests _____	\$
<input type="checkbox"/>	Thursday Evening Conference Dinner (Non delegates only) - \$106.00 x no: of guests _____	\$
	<b>Day Registrations – (does not include accommodation)</b>	Sub Total
<input type="checkbox"/>	Earlybird Wednesday - \$145.00 x no: of delegates _____	\$
<input type="checkbox"/>	Standard Wednesday - \$165.00 x no: of delegates _____	\$
<input type="checkbox"/>	Earlybird Thursday - \$145.00 x no: of delegates _____	\$
<input type="checkbox"/>	Standard Thursday - \$165.00 x no: of delegates _____	\$
<input type="checkbox"/>	<b>Friday Morning AGM</b> no: of delegates _____	<b>FOC</b>
	TOTAL	\$
	DEPOSIT	\$
	BALANCE DUE	\$

## Payment Options

<input type="checkbox"/>	Direct Deposit NAB BSB 082 810 A/C No: 54683 1236 ** pls quote "CONF" and Council location so payment can be identified **
<input type="checkbox"/>	Attached Cheque made payable to Port Stephens Visitor Information Centre
<input type="checkbox"/>	Credit Card No: _____ Exp Date: __ / __ Amount: _____
	Name on Card: _____ Cardholder Signature: _____

Please Note: Forms must be downloaded for completion and returned to Port Stephens Visitor Information Centre via Fax / Email or Post accompanied by 50% deposit payment.

Ph: 02 4980 6900

Fax No: 02 4984 1855

Email: [sales@portstephens.org.au](mailto:sales@portstephens.org.au)

PO Box 435, Nelson Bay NSW 2315

**Conference Package (prices are per person)**

**EARLYBIRD RATES      STANDARD RATES      NON DELEGATES**  
 (Register by 24<sup>th</sup> April 2012)      (Register 25<sup>th</sup> April – 22<sup>nd</sup> June 2012)

<b>Zenith Room</b>				
(Max 4 pax)	Single	\$ 763.00	\$ 813.00	-----
<b>SOLD OUT</b>	Twin	\$ 613.00	\$ 648.00	\$200.00
	Triple	\$ 563.00	\$ 593.00	\$145.00
	Quad	\$ 538.00	\$ 568.00	\$120.00
<b>Poolview Studio Room</b>				
(max 3 people)	Single	\$ 793.00	\$ 843.00	-----
<b>SOLD OUT</b>	Twin	\$ 628.00	\$ 663.00	\$215.00
	Triple	\$ 573.00	\$ 603.00	\$155.00
<b>One bedroom Executive Apartment</b>				
(max 2 people)	Single	\$ 853.00	\$ 903.00	-----
	Twin	\$ 658.00	\$ 693.00	\$245.00
<b>One bedroom Waterview Apartment</b>				
(max 2 people)	Single	\$ 913.00	\$ 963.00	-----
	Twin	\$ 688.00	\$ 723.00	\$275.00
<b>One bedroom Beachfront Apartment</b>				
(max 2 people)	Single	\$1033.00	\$1083.00	-----
	Twin	\$ 748.00	\$ 783.00	\$335.00
<b>Two bedroom Executive Apartment</b>				
(max 3 people)	Single	\$1033.00	\$1083.00	-----
	Twin	\$ 748.00	\$ 783.00	\$335.00
	Triple	\$ 653.00	\$ 683.00	\$235.00
<b>Two bedroom Waterview Apartment</b>				
(max 3 people)	Single	\$1093.00	\$1143.00	-----
	Twin	\$ 778.00	\$ 813.00	\$365.00
	Triple	\$ 673.00	\$ 703.00	\$255.00
<b>Two bedroom Bayview Apartment</b>				
(max 4 people)	Single	\$1153.00	\$1203.00	-----
	Twin	\$ 808.00	\$ 843.00	\$395.00
	Triple	\$ 693.00	\$ 723.00	\$275.00
	Quad	\$ 638.00	\$ 663.00	\$215.00
<b>Three bedroom Bayview Apartment</b>				
(max 5 people)	Single	\$1588.00	\$1653.00	-----
	Twin	\$1028.00	\$1068.00	\$620.00
	Triple	\$ 838.00	\$ 873.00	\$425.00
	Quad	\$ 748.00	\$ 778.00	\$330.00
	Five	\$ 688.00	\$ 718.00	\$270.00

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